



**WDVA Bulletin No. 1057**

**September 27, 2017**

**TO: County/Tribal Veterans Service Offices**

**SUBJECT: VBATS Veteran Address Update by DNR/Veteran Identifier Application**

In the pursuit of improving the accuracy of Veterans' data and utilizing input from the CVSO/TVSO community, the following modifications have been added to the Veterans Benefit Application Tracking System (VBATS).

**VBATS Modifications – DNR or Veteran Identifier Application:**

- Starting a new application does **not** require that the Veteran's complete address be contained within any previous application.
- The Veteran's address can be initially added or updated within the application.
- The Veteran's address within the application must be complete in order for submission of the application.
- Adding/updating the address within the application does **not** require uploading supporting documentation. The submission of the application serves as the legal document for submission purposes.
- A new address submitted within the application will update the Veteran's address in VBATS.
- The Veteran's Personal Information required fields (First Name, Last Name, SSN, Date of Birth) **must** be complete prior to starting the DNR or Veteran Identifier applications, and **cannot** be added/updated within the applications.

**General Notes Concerning Modifications:**

The Veteran's Personal Information required fields (First Name, Last Name, SSN, Date of Birth, Address, City, State, Zip Code, County) **must** be complete prior to starting the other application types (Eligibility, Veteran Education Grant, Assistance to Needy Veterans Grant).

Supporting document-upload requirements when updating a Veteran's personal information, as specified in [Bulletin Number1054](#) remain in effect.

Please download and review the details in the [VBATS Training Guide](#).

If you have any questions, please contact **Alan Braker** by phone at (608) 267-7330 or by email at [alan.braker@dva.wisconsin.gov](mailto:alan.braker@dva.wisconsin.gov).

Thank you for you for all that you do for Veterans and their Families.